



National Proficiency Application

Agricultural Mechanics Repair and Maintenance - Placement

ZZ

ZZ0002

601078495

Applicant Information

Applicant Name

Chance Smith

Chapter Name

Anywhere FFA

Statement of Candidate and Parent/Guardian

We have prepared this application and certify that the records are true, complete and accurate and we hereby permit for publicity purposes the use of any information included in the application with the exception of the following:

Date

Parent/Guardian Signature

Date

Candidate's Signature

Certification

We have verified the application and find that the statements contained herein are such that we are able to recommend him/her for the Degree/Award. Furthermore, we verify that he/she has conducted themselves in a manner to be a credit to the organization, chapter, school and community.

Date

Chapter Advisor Signature

Date

Superintendent or Principal Signature

Date

Employer Signature (If applicable)

Date

State Advisor or State Executive Committee Signature

Candidate's Scholastic Record

In addition, we certify the applicant has achieved a satisfactory record of scholastic achievement.

Date

Administrator or Counselor (indicate which)



National Proficiency Application

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Sponsored as a special project of the National FFA Foundation by:

Applicant Contact Information

Name as you want it to appear on the certificate

Chance Smith

Name on the FFA Chapter Roster (if different)

Anytime FFA

Gender

Male

DOB

1/1/1997

Name Pronunciation

Address

6518 W. Anywhere Rd.

City

Anywhere

State

OK

Zip Code

55555

Email Address

proficiency@ffa.org

Home Phone

555-111-1111

Father/Guardian Name

Steve Smith

Mother/Guardian Name

Gay Smith

Parent/Guardian Occupation

Farmer

Parent/Guardian Occupation

Teacher

Chapter Information

FFA Chapter Name

Anywhere FFA

School Name

Anywhere High School

School Address

287 Anywhere Rd.

School City

Anywhere

School State

OK

School Zip Code

555551

School Phone

555-222-2222

Chapter Advisor(s)

Keith Jones

FFA History

Year FFA Membership Began

2011

Had continuous active FFA membership for the past 12 months?

Yes

Have your Dues been paid?

Yes

Education Information

High School Graduation Year

2014

If not, give date left school

Years of Ag Education Offered (grades 7-12) in high school last attended

4

Ag Education completed in High School

Years: **4**

Hours:



National Proficiency Application

Basic Award Setup Information

I. Application Dates

Began Agricultural Education

9/1/2011

Application Ending Date

12/31/2014

II. Proficiency Type

Proficiency Type

Agricultural Mechanics Repair and Maintenance - Placement

Primary Pathway of SAE

Power, Structural and Technical Systems



National Proficiency Application

Performance Review A

1. Briefly explain your SAE and how it related to this award area.

For as long as I can remember, agriculture has been an integral part of my life. From the first time I rode with my Dad on a tractor, until I was old enough to drive one by myself, I wanted farming to be a major part of my life. Since I am the 5th generation on the family farm it was only natural for me to want to carry on the family tradition. My interest in mechanics grew from watching my Dad repairing equipment to actually doing it myself. It was my agriculture education classes that exposed me to the career opportunities in agriculture mechanics. After seeing the John Deere Ag Tech Booth at the FFA Convention Trade Show, I knew this was for me. I contacted my local John Deere Dealership. Since they had basically witnessed me growing up and knew my mechanical background Anywhere Equipment agreed to sponsor me in the John Deere Ag Tech Program. Working at Anywhere allows me to receive a salary while keeping up-to-date with the latest equipment technology. Being able to perform equipment repairs myself will be a great asset to my current crop and forage SAE. Plus, I am able to continue working on the family farm.

Your rubric will score highest if you have a clear understanding of your SAEs related to this award, within the character limitations of this question.

2. Briefly explain how your roles, responsibilities, and/or management decisions related to this award area changed.

I began my agriculture mechanics SAE working for my family farming operation and other area farmers. My first job responsibilities were to change the oil and filters as per the operator's manual recommendations. Other tasks included changing belts, replacing shovels on cultivator, replacing cycle sections, and several other general maintenance jobs. As I grew and matured so did my responsibilities. Each year I learned how to maintain and repair more pieces of equipment. This past summer, I began working for Anywhere Equip. I started out doing basic maintenance and repairs. As the shop manager becomes more comfortable with my abilities, he assigns more challenging jobs. Presently, I assemble and calibrate new equipment, make deliveries and assist with service calls. I have even been assigned an engine overhaul and major repair work with seasoned mechanics serving as my mentors. Attending the JD Ag Tech Program has provided me valuable hands-on training.

Your rubric will score the highest if responses demonstrate a clear description of roles, responsibilities and/or management decisions made related to their SAE program. Response demonstrates significant change or progression (growth) of roles, responsibilities and/or management decisions made over time period represented.

3. Briefly explain what is the single greatest challenge you faced in this award area and how did you overcome that challenge?

Note: Be specific and provide insight into your management and performance skills.

Your rubric score will score the highest if responses demonstrate a complete explanation of the challenge and steps utilized to address the challenge. Response demonstrated candidate's complete involvement in addressing the challenge.



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Performance Review B

Briefly explain your three greatest accomplishments or findings in this award area.

Accomplishment/Finding #1

I am currently attending the John Deere Ag Tech Program. This program is designed to upgrade my skill level to become a John Deere service technician and prepare me to excel in today's high-tech, fast-paced agriculture mechanization industry. I have gained valuable practical insight and real world work experience.

The rubric scores the highest responses that clearly identify three accomplishments related to the award area. Also, accomplishments that illustrate significant impact that influenced the growth and success of their SAE program.

Accomplishment/Finding #2

This year, I purchased my own tools and a laptop computer. I am able to do diagnostic work and make repairs to the family farm equipment. Since most of the equipment we own is John Deere, I have been able to barter my labor in exchange for cash leasing equipment needed to farm my crop SAE. This has proven to be a win-win situation for both parties. It allows me to use my cash for other expenses, thus helping my operation cash flow. It has drastic reduced the money my grandparents pay for equipment repair and maintenance.

The rubric scores the highest responses that clearly identify three accomplishments related to the award area. Accomplishments that illustrate significant impact that influenced growth and success of their SAE program.

Accomplishment/Finding #3

The rubric scores the highest responses that clearly identify three accomplishments related to the award area.

Also, accomplishments that illustrate significant impact that influenced the growth and success of their SAE Anywhere Equipment has helped me develop skills that reflect my education at John Deere Ag Tech Program. I am able to program.



National Proficiency Application

Performance Review C

What are three ways your experiences or opportunities in this award area will impact your future.

Impact #1

Working for Anywhere Equip. is not just a job, but it is a career choice. I feel very fortunate to have found a career that I love doing and will be a tremendous asset to my farming operation. It has taught me valuable work ethic and customer services. I am able to speak with customers professionally and explain diagnoses of various problems. I am also able to complete task in a timely and efficient manner.

Rubric scores are the highest for those responses that clearly describe three experiences from their SAE program or activities that will impact the candidate's future.

Impact #2

I started my internship at Anywhere Equipment in Somewhere during the summer. This career choice will allow me to obtain marketable job skills that will be a tremendous asset to my own farming operation, as well as provide a steady income with health benefits.

Rubric scores are the highest for those responses that clearly describe three experiences from their SAE program or activities that will impact the candidate's future.

Impact #3

Working as a mechanic has allowed me the flexibility to expand my current farming operation as lease ground becomes available. It has taught me to focus on record keeping, increasing crop production, maximizing my cow herd's genetics, reducing operating costs, and marketing my products in a profitable environmentally friendly manner. I plan to grow, mature, and remain competitive in a changing agriculture industry.

Rubric scores are the highest for those responses that clearly describe three experiences from their SAE program or activities that will impact the candidate's future.



National Proficiency Application

Supervised Agricultural Experience - Placement and Exploratory

2011

Pathway	Employer or Project Name Job Title, Responsibilities, or Project Description	Unpaid Hours	Paid Hours	Total Hours	Gross Earnings	Current Expenses
Power, Structural and Technical Systems	Sampson Farms Performed equipment maintenance and repairs; changed oil & filters	60	149	209	\$897	
Power, Structural and Technical Systems	Farm Safety Day Camp Coordinator	32		32		
TOTAL		92	149	241	\$897	

2012

Pathway	Employer or Project Name Job Title, Responsibilities, or Project Description	Unpaid Hours	Paid Hours	Total Hours	Gross Earnings	Current Expenses
Power, Structural and Technical Systems	Sampson Farms conducted equipment maintenance and repairs; change oil & filters; replaced sickle sections, be,ts, chains, and shovels.	45	585	630	\$3,510	\$187
Power, Structural and Technical Systems	Farm Safety Day Camp Coordinator	40		40		
TOTAL		85	585	670	\$3,510	\$187

2013

Pathway	Employer or Project Name Job Title, Responsibilities, or Project Description	Unpaid Hours	Paid Hours	Total Hours	Gross Earnings	Current Expenses
Power, Structural and Technical Systems	Sampson Farms conducted equipment maintenance and repairs; change oil & filters; replaced sickle sections, be,ts, chains, and shovels on cultivator engine overhauls	83	645	728	\$232	
Power, Structural and Technical Systems	Farm Safety Day Camp Coordinator	32		32		
Power, Structural and Technical Systems	Sampson Farms Replaced worn & broken parts. Performed diagnostics on equipment. Installed equipment updates and calibrated equipment.	52	820	872	\$5,330	\$394
Power, Structural and Technical Systems	School Ag Shop Chapter Projects	85		85		
Power, Structural and Technical Systems	Farm Safety Day Camp Coordinator	10		10		
TOTAL		262	1465	1727	\$5,562	\$394

2014

Pathway	Employer or Project Name Job Title, Responsibilities, or Project Description	Unpaid Hours	Paid Hours	Total Hours	Gross Earnings	Current Expenses
Power, Structural and Technical Systems	Sampson Farms Equipment Maintenance	0	407	407	\$2,849	\$226
Power, Structural and Technical Systems	P&K Equipment Service Tech		523	523	\$4,701	\$166
Power, Structural and Technical Systems	Engine Overhaul Major equipment repairs, School Ag Shop Chapter Projects	65		65		
Power, Structural and Technical Systems	Waycamp Farms		67	67	\$603	
Power, Structural and Technical Systems	John Deere Ag Tech Program	520		520		
TOTAL		585	997	1582	\$8,153	\$392

Total

Unpaid Hours	Paid Hours	Total Hours	Gross Earnings	Current Expenses
1024	3196	4220	\$18,122	\$973



National Proficiency Application

Learning Outcomes & Efficiency Factors

Learning Outcome or Efficiency Factor		Beginning Level	Level Attained	Description
1	Career Experience	Year: 2011 Level: 0%	Year: 2014 Level: 100%	My SAE has allowed me to explore and have broad experiecnes to help me make knowledgeable career decisions. I now know this is the area in which I want to pursue a career.
2	I learned about safety in the shop.	Year: 2011 Level: 10% knowledge	Year: 2014 Level: 100% knowledge	This helped me in my job because safety is a major priority. I always wear safety glasses when operating on high speed equipemnt. I also where uniforms that are flame retardant. Possessing constant awarness of possible hazards promotes a safe working environment.
3	Learning to Read Tech Manuals	Year: 2014 Level: 10%	Year: 2014 Level: 100%	I use tech manuals to look up parts and information on repairs. Before I begin any job, I use the Service Advisor or tech manuals to look up the procedure before I begin. If it is a part replacement, I make sure we have the part in stock before I begin. This is an essential task working with equip,
4	Proper use and care of equipment	Year: 2011 Level: 20%	Year: 2014 Level: 100%	It is important to make sure that equipment is kept in good working condition. After completing a job, I always clean and put my hand tools back in my toolbox. That way I can take inventory and make sure nothing has been left on the job site. This is imperative to help maintain a clean and safe site
5	Welding	Year: 2011 Level: 30%	Year: 2014 Level: 90%	The biggest advantage that has contributed to my success is being raised on a farm and having access to all kin of farm equipment. My Dad and Grandfather have taught me how to weld and make basic repairs on equipment. Working in the field allowed me to put my skills to practice on a daily basis.



National Proficiency Application

Skills, Competencies, and Knowledge

A. Five Primary Skills, Competencies, and Knowledge within your Pathway

AFNR Performance Indicator		Contributions to Success
1	PST.03.01 Troubleshoot and repair internal combustion engines.	This summer at Anywhere Equipment, I did a complete engine overhaul on a 4020 John Deere. Since then I have been assigned several engine disassemblies and repair work. Attending the JD Ag Tech Program has taught me about cylinder heads, valve trains, pistons and crankshafts, and the lubrication system in general.
2	PST.03.04 Troubleshoot and service electrical systems.	Through the JD Ag Tech Program, I expanded my knowledge base to include how to diagnose, disassemble and repair simple components. John Deere is constantly improving their monitoring systems in tractors, combines, and planters. For example, John Deere provides technology services to farmers that include wireless information transfer and satellite guidance systems for operating equipment. I have had the opportunity to perform diagnosis of circuits and to change out bad components.
3	PST.03.03 Service and repair hydraulic and pneumatic systems.	In the JD Ag Tech Program, I developed a basic understanding of the John Deere hydraulic system theory of operation and diagnosis procedures. This knowledge has been useful while working at Anywhere Equipment. I have performed actual diagnosis procedures and repairs on hydraulic systems under a lead mechanic's supervision. I have gained experience working with hydraulic pumps, control valves, and hydraulic hitch components.
4	PST.03.02 Utilize manufacturers' guidelines to service and repair the power transmission systems of equipment.	Assisting on service calls, I have gained valuable experience working on sliding gear, collar and synchronized shift, and constant mesh powershift transmissions. Through the JD Ag Tech program I have studied differentials and final drives, along with wet and dry clutches, and two-speed planetary drives. Participating in demonstrations and hands on learning activities, I have learned the power flow and disassembly procedures for transmissions.
5	PST.01.03 Identify and use hand and power tools and equipment for service, construction and fabrication.	Whether I am working at Anywhere, on the farm, or at school, all my jobs have one thing in common; tools. Most of what I do in terms of Ag mechanics repair and maintenance requires the use of equipment to make repairs. A repair job will go much easier if you have the right tool for the job. I have learned to use almost every kind of tool around the shop. Some of the tools that I have experience operating include; ohm and multi meters, hand tools, grinders, welders, forklifts, jacks, and hoist.

B. Five Supporting Skills, Competencies, and Knowledge outside your Pathway

AFNR Performance Indicator		Contributions to Success
6	CS.03.01 Communication: Demonstrate oral, written and verbal skills.	The communication skills that I developed through FFA have been very beneficial in my job placement. Even working on the farm, communication skills are important to ensure that jobs are done correctly and in a timely manner. Because of my FFA experiences, I feel at ease and confident when interacting with customers. My job at Anywhere Equipment requires me to be able to explain to customers about the repair work that is done on their equipment. Also, I advise customers of preventive maintenance.

7	ABS.03.01 Prepare and maintain all files needed to accomplish effective record keeping.	Through my Agriculture Education classes I have learned the value of good records. Whether I am working at the farm, at Anywhere Equipment, or attending classes at the John Deere Ag Tech Program, I have found that all my jobs have one thing in common; record keeping. Every day, when I am working at Anywhere Equipment, I have to write on my timesheet how many hours I spent on each job or task. This information is needed so they will know how much to bill a customer for work on their equipment.
8	CS.06.01 Observe required regulations to maintain/improve safety, health and environmental management systems.	Whether I am working on the farm or at Anywhere Equipment, safety is my major priority. Anywhere Equipment has monthly safety meetings to ensure safety requirements are being followed. I completed an OSHA Safety Course in my JD Ag Tech Program and through my FFA Chapter I have assisted with educational activities during the Annual Farm Safety Day Camp. Working with farm machinery, there is a greater potential for accidents because of the size and horsepower of the equipment.
9	CS.09.02 Apply skills with computer software to accomplish a variety of business activities.	One skill that I have become proficient in is the use of Service Advisor and equipment tech manuals. Service Advisor is a computer-assisted resource materials program used throughout the John Deere service departments. This computer program provides easy access to information over tractors, combines and other John Deere equipment. I use this computer system to look up parts, mechanical information, and whether there have been any equipment updates recommended. Using this program has forced m
10	CS.08.03 Maintain tools for efficient use.	Our family farming operation consists of three John Deere tractors, a John Deere combine, a semi-truck, four farm pick-ups, and several other pieces of farm equipment. It is my responsibility to check and maintain fluids at proper operating levels according to the operator's manual. I also change the oil and filters as recommended by the operator's manual. A maintenance record is kept in a small notebook located in the glove box of each vehicle.



National Proficiency Application

Resume

1. Career Objectives

Upon graduation from the John Deere Ag Tech Program, I plan obtaining a job at Anywhere Equipment, located in Somewhere, Oklahoma. Upon graduation from college with an associate's degree, I want to continue my farming operation while pursuing a career with John Deere. I plan to actively participate in agriculture organizations by holding offices and being a positive voice for agriculture.

2. Agricultural Science Courses

Anywhere Public Schools / High School Diploma
Completed Tractor Driving Safety Course, Oklahoma & Texas Hunter Safety Certification
2010 - 2011 8th Grade Agriculture Orientation,
2011 - 2012 Principles of Agriculture Technology
2012 - 2013 Agriculture Production II,
2012 - 2013 Plant & Soil Science,
2012 - 2013 Power Products & Animal Science
2013- 2014 John Deere Ag Tech Program / Anywhere City Community College

3. Supervised Agricultural Experiences

2011- 2014 Sampson Farms (Placement)
2014 Waycamp Farms (Placement)
2014 John Deere Ag Tech Program (Placement)

4. FFA Involvement and Leadership

2012, 2013, 2014 National FFA Convention
2011 - 2014 Made For Excellence Conference (MFE)(3 years)
2011 - 2014 Livestock Judging Team (CDE), Crop Judging Team (CDE)
2012 - State Winner Fiber & Oil Crop Production Proficiency Award (Chapter)(National FFA Bronze Award)
2012 - 2013 Agriscience Fair ± Division I, Environmental Science (2nd Place State)
2011 - 2014 FFA Camp
2011 - 2014 State FFA Convention
2011- Chapter STAR Greenhand, Chapter Proficiency Award Winner-Agriculture Service, Grain Production Placement
2013 - Washington Leadership Conference (WLC) Chapter Scholarship Winner
2013 - National FFA Costa Rica Educational Travel Seminar (Proficiency Award Trip Winner)

5. Community Service

2011 - Anywhere Farm Bureau Leadership Camp (Scholarship Winner)
2011 - 2012 Anywhere Wildlife Cans 4 Critters (Youth Coordinator)
2012 - Prudential Community Spirit Youth Award / State Winner
2012 - Oklahoma's Top Youth Volunteer: Governor's Commendation / Governor John Doe
2012 - State of Anywhere Citation / Representative Tom Brady
2011 - 2012 Anywhere County Farmers Union Day Camp (Youth Coordinator)
2011 - 2014 Progressive Farmer Farm Safety Day Camp (Youth Coordinator)
2011 - 2014 KT3S & KPTFM Radio spots for Farm Safety Day Camp
2011 - 2012 Bird Hatchery Latchable Wildlife Area (Junior Volunteer)

6. Accomplishments

2011 - 2013 National Western Stock Show/Denver (Swine Exhibitor)
2013 - 2014 Beef Showmanship Winner & Premium Sale Steer Exhibitor)
2011 - 2013 Somewhere Livestock Show (Beef Exhibits-15 Breed Champions, 6 Grand Champions, 4 Res. Grand Champions)
2012 - Anywhere Town Livestock Expo (1st Place Hereford Steer & Premium Sale Exhibitor)
2012 - Anywhere Co. Fair (Crop Judging 1st Ind., 1st Team)
2012 - Anywhere State Fair (Breed Champ Angus Steer, Res. Champion Legume Crop, Res. Champion Grain Sorghum)
2013 - Anywhere Local Show (Grand Prospect Steer, Grand Champion Wheat, Champion Beef Showmanship)
2014 - National Farmers Union Youth Leadership Seminar (Delegate)

7. Certifications, Skills, and Memberships

2011-2013 Farm Safety 4 Just Kids
2011-2014 Anywhere Farmers Union Youth Group
2011-2013 Quail Unlimited
2011-2014 Anywhere Junior Cattleman's Association
2011-2014 Anywhere Grain Sorghum Commission
2011-2014 Anywhere & American Maine Anjou Association
2011-2014 National Rifle Association
2011-2014 Anywhere Farm Bureau
2012-2013 American Forage and Grassland Council
2011-2014 Anywhere Club Calf Association

8. Recommendations

Dale Hancock
USDA Soil Conservation Service
1216 W. Rock Rd.
Somewhere, OK 55555

Kyle Tom
Somewhere Farm Credit
1500 N. West Rd.
Somewhere, OK 55555

Drew Dombs
Anywhere Equipment
4121 N. 62 Hwy Bypass
Somewhere, OK 55555



National Proficiency Application

Project Photos



I am disassembling the planetary drive on a John Deere 8420 to check the sun gears for pitting or wear. Ensuring that I am performing the procedure properly, I use a tech manual as a guide. Participating in the John Deere Ag Tech Program, I am learning valuable job skills that are very beneficial in my employment at Anywhere Equipment. Upon completion of the program, I will be awarded an Associate Degree in Applied Science and earned certification with John Deere in electrical/hydraulics



National Proficiency Application

Project Photos



Some of my job responsibilities at Anywhere Equipment include; working on balers, diesel engine systems, powertrains, hydraulics, machine setup and adjustments, as well as high-tech electronics, schematics, AMS, and using diagnostic computers. I am discussing drive sprocket wear on a baler with my agriculture instructor, Mr. Who. Mr. Who visits me at my job site to offer advice and encouragement.



National Proficiency Application

Project Photos



John Deere provides technology services to farmers that include wireless information transfer and satellite guidance systems for equipment operation. Today's John Deere service technicians must be very proficient in electrical/electronic capabilities. At the John Deere Ag Tech Program, I am practicing measuring current flow on a 7810 John Deere tractor circuit. Through this program, I am gaining valuable hands-on experience and mastering skills essential for my internship at Anywhere Equip.



National Proficiency Application

Project Photos



I am very fortunate to have seasoned mechanics that serve as my mentors in the shop at P & K Equipment. If I have any questions or run into any problems they are quick to offer guidance to assist me with the task at hand. My shop manager feels it is important for me to learn all aspects of the shop from working on lawnmowers to calibrating the largest combine. Randy is explaining to me what procedures to perform when inspecting the unloading auger chain on a 9600 John Deere combine.



National Proficiency Application

Project Photos



The computer-assisted resources materials used throughout the John Deere service network are called Service Advisor. Using this system you can quickly access information over any tractor, combine or any other equipment that John Deere produces. It is a quick guide for parts, mechanical information, and recommendations. I have learned how to use this system and diagnostic computers while attending the John Deere Ag Tech Program. These technology advances improve efficiency and improve efficiency



National Proficiency Application

Project Photos



Mechanics are required to own their own tools at Anywhere Equipment. Presently, I have \$11,985.00 invested in tool boxes and assorted hand tools. With today's technology, equipment maintenance and repairs require specialized tools. I own a lap top computer equipped with John Deere diagnostic software valued at \$1895.00. My lap top computer affords me the technology to diagnose mechanical problems on service calls as well as in the shop. Wages purchase my tools and lap top.



National Proficiency Application

Checklist of Minimum Qualifications

- ‡ All items must be "MET" to qualify.
- ‡ Only computer-generated checks are shown here.

Item	Value
Candidate has fully described and selected one to five Learning Outcomes or Efficiency Factors.	MET
Candidate has fully described all ten Skills, Competencies, and Knowledge.	MET
All pictures include captions.	MET
All pictures include a digital upload.	MET
Application includes at least one full calendar year of records.	MET
If graduated, applicant must have completed at least three full years of agriculture, or all of the agriculture offered at the school last attended.	MET
If graduated, applicant must have been out of high school for no more than one year	MET
Ending Date is Dec 31 of the year prior to the National Convention which you are applying to receive an award.	MET
Employer or Instructor's Statement must be printed and submitted with the application.	MUST ATTACH
Personal Page must be printed and submitted with the application.	MUST ATTACH



National Proficiency Application

Manual Review Sheet & List of Attachments

Reviewed By: _____

To improve the quality of applications submitted, and to eliminate the need to disqualify an application at the national finalist level of competition each agricultural proficiency award the state advisor should certify application submitted.

Note: The following are manual reviews of the application and a listing of attachments and page limitations for the complete application. Please review each item and exactly follow the instructions for each attachment.

Manual Review of Application:

Approve (Check if Yes):

- 1. Applicant has in operation, and has maintained at least one calendar year of SAE records to substantiate an outstanding SAE program, which exhibits comprehensive planning, managerial and financial expertise, SAE Details page(s)
- 2. Applicant, parent or guardian, chapter advisor, school superintendent or principal and State FFA Advisor properly sign the application.
- 3. I hereby confirm there are no exaggerated, misleading, deceptive or false statements or claims about the applicant's experience, or performance in this application. Additionally, I confirm this supervised agricultural program has been conducted with the highest possible regard for the quality and human production practices as the products and/or services impact public safety and consumer confidence.

Attachments & Manual Review (Instructions Below)

Approve (Check if Yes):

- 1. Applicant has included a written evaluation limited to one page by the most recent employer or agriculture instructor describing the progress that the applicant has made in developing the skills and competencies necessary for success within the award area in which they are applying. (Limit to ONE Page 8 1/2 x 11)
- 2. Applicant has included a maximum of one page (maximum size 8 1/2" X 11") of additional information. This may **NOT** include the following: videos; CDs, DVDs, flash drive; etc.