



Extension - 4-H Youth
Development



INDIANA FFA
ORGANIZATION

Indiana 4-H/FFA Career Development Event Payment/Cancellation/Late Fee/Refund Policy

Team and individual registration for state qualifying competitive events is submitted by the area contest coordinator. Team and individual registration for non-qualifying state competitive events is submitted by the coach at least two weeks prior to the contest, using a registration system and instructions provided by the contest coordinator.

Contest registration fees are outlined in the state ag judging handbook. The state contest coordinator will provide a registration confirmation to coaches as soon as possible following the registration deadline or last area qualifying event, along with a deadline to submit changes or cancellations. After this time, substitutions will be allowed day of contest as outlined in the state ag judging handbook and payment in full will be required for all registered participants.

Checks are made payable to Purdue University. Payment is expected day of contest. A school purchase order can be presented or notification that check is coming will suffice. A \$25.00 late fee will be assessed to any school or 4-H club failing to submit full payment within 30 days following the contest. Any school or 4-H club with an outstanding balance due 60 days after the contest will not be allowed to register for any further state career development events until their outstanding balance has been paid in full.

Refund requests must be submitted in writing to the contest coordinator and will be considered on a case-by-case situation. Any refund must be approved by the state ag judging committee officers.

Adopted September 7, 2022